



## PRESALL TOWN COUNCIL

**Minutes of the meeting of the Town Council held on Monday 14 September 2020 at 7.00pm via Zoom video conference**

**Present:** Cllrs P Orme (Mayor), B Burn, A Cropper, J Cropper, T Johnson, N Patrick, K Nicholls, A Tarpey-Black, L Woodhouse, K Woods.

**In attendance:** Alison May, clerk to the town council.

### **63a(1) Apologies for absence**

Cllr Drobny, Cllr Williams

**63b(1) Absent without apology – none.**

### **64(2) Declaration of interests and dispensations**

Cllr Johnson - union interest (employment matters); Cllr A Cropper and Cllr J Cropper – planning application 20/00634/REMMAJ; Cllr N Patrick and Cllr Orme – planning application 20/00786/FUL; Cllr Woods and Cllr Tarpey-Black - item 15.

### **65(3) Minutes of the meetings of full council**

Councillors **resolved** to approve as a correct record the minutes of the meeting held on 10 August 2020 subject to the numbering being amended to follow on from previous months.

### **66(4) Minutes of the council's committees**

Councillors **resolved** to note as a correct record the agreed minutes of the following committees:

Finance – 11 June.

### **67(5) Public participation**

No members of the public were present, therefore councillors **resolved** to proceed to item 6 on the agenda.

### **68(6) Planning**

**Application Number:** 20/00634/REMMAJ

**Proposal:** Reserved matters application for the erection of 42 affordable residential dwellings (following outline application 16/00010/OUTMAJ)

**Location:** Land off Rosemount Ave Preesall Lancashire

**Resolved:** to object to the proposal on the grounds of inconsistent paperwork and clarity around the numbers and style of property, occupancy, drainage issues,

ecological concerns, requirement for greener technologies to be used (0 in favour, 7 against, 3 abstentions).

**Application Number: 20/00727/FUL**

**Proposal:** Single-storey rear extension

**Location:** Beech Lodge 217 Pilling Lane Preesall Poulton-Le-Fylde Lancashire

**Resolved:** the council was unanimous in having no objection to the proposed application.

**Application Number: 20/00786/FUL**

**Proposal:** Change of use from agricultural to domestic curtilage, demolition of existing agricultural buildings and erection of granny annexe, garage and stabling

**Location:** Braemar Rosslyn Avenue Preesall Lancashire FY6 0HE

**Resolved:** that the council had no objection to the proposed application provided water management on the site is handled correctly and professionally (5 in favour + chairman's casting vote, 2 against, 3 abstentions)

**Application Number: 20/00789/FUL**

**Proposal:** Removal of existing garage and proposed single storey rear extension

**Location:** 16 Elmwood Avenue Preesall Poulton-Le-Fylde Lancashire FY6 0ED

**Resolved:** the council was unanimous in having no objection to the proposed application.

**69(7) Finance**

Councillors **resolved:**

<b>a) To note</b> receipts in August.	<b>Amount</b>
RBS current account	Nil
Unity account (parish champion grant)	400.00

<b>b) To approve</b> the following payments:	<b>Payment type</b>	<b>Amount</b>
Payroll	BACS0025; 0026	1950.80
Clerk's expenses on behalf of council	BACS0027	277.21
Smith of Derby (Inv.00001150950)	BACS0028	180.00
848 Services Ltd (INV.10302)	BACS0029	9.48
PRS Ltd (Inv.21982)	BACS0030	84.00
Thornton Facilities Management Ltd (Inv.30086)	BACS0031	11.05

**c) To note the following payments by direct debit** **Amount**

Easy Web Sites (hosting fee, SSL certificate)	46.80
O2 (mobile phone contract)	10.94
LCC (contributions)	581.37
LCC (deficit)	50.00
Unity Bank 4 June to 3 Sept charges	18.00

**d) To note the statement of accounts**

<b>CB1 RBS</b>	99663.61
<b>CB2 HTB Bond issue 39</b>	40623.44
<b>CB3 IB</b>	Nil
<b>CB4 UNITY</b>	45221.32
<b>CB5 HTB Easy access</b>	1.00

**e) To note** BACS0024 on 26 August of £5000 to Hampshire Trust Bank as per August agenda item 7ii.

**f) To note** that Wyre Council has confirmed deletion of cheque 300019 in respect of the licence fee for use of the playing field on VE Day 75. Monies to be reallocated to the account.

**70(8) Committees and working groups**

***i) Finance committee***

**Resolved:**

a) to approve the virement of £538 from general reserves to fill the gap between budget available and the purchase of the noticeboard as per the finance committee's recommendation.

b) to approve the allocation of the £1,000 unused VE Day 75 budget to the civic events committee for other civic events projects as per the finance committee's recommendation.

**71(9) Review of policies, procedures and plans**

***i) Freedom of Information policy***

**Resolved:** to readopt the policy, which has been reviewed and amended to reflect the re-adoption of the Model Publication Scheme.

**72(10) Government's planning consultation – paperwork provided by NALC**

**Resolved:** that Cllr Burn would provide a copy of the work he had carried out, as planning ambassador, regarding responses to the questions, to the clerk for circulation to the other councillors. Councillors to provide comments/additions to the clerk for her to issue a collated response by the October deadline.

**73(11) Projects for 2021/2022**

**Resolved:** Consideration to be given to solar-powered Christmas lights, sleigh display feature at Pilling Lane/Lancaster Road junction, further CCTV in Preesall,

speed indicator device – Cllr Woods, Cllr Burn, Cllr Johnson and Cllr Nicholls to form a working group to investigate further, training budget considerations. To suggest further items at the October meeting

#### **74(12) Training**

**Resolved:** that Cllr Burn attend the Zoom training on rebuilding sustainable communities, made available via NALC on 28 September from 12.00 to 13.00.

#### **75(13) Esplanade shelters**

**Resolved:** for the clerk to write to Wyre Council informing it that Preesall Town Council would be interested in taking over responsibility for the shelter/s on the Esplanade in order to preserve them for the future.

Cllr Williams attempts to join the meeting – IT issues, therefore leaves.

#### **76(14) Equality & Inclusivity**

**Resolved:** that councillors should undertake training in inclusivity and equality, provided by a suitable external provider, once it is possible to meet face to face. The personnel committee to look at options and report back to council.

#### **77(15) Santa's village tour**

**Resolved:** that funds held by the council for the Christmas fair be donated to the Christmas community event committee for it to arrange the Santa sleigh tour around Preesall and Knott End. If these funds aren't sufficient, it was suggested to the committee that a grant application be completed for discussion at the November grant setting.

#### **78(16) Barton Square Clock repair**

**Resolved:** that the clerk inform Smith of Derby to proceed with the repairs at a cost of £748 plus VAT. Funding to be taken from general reserves.

### **ITEMS 17 to 21 and ARE FOR INFORMATION ONLY**

#### **79(17) Reports from subject leads and outside body representatives**

**Co-op** – Cllr J Cropper reported that Preesall Co-op was happy with customer behaviour during the pandemic

**Halite/Brine watch** - Cllr Johnson reported that the company is planning to address licensing soon and believes it has satisfied Wyre's requirements.

**Health (all aspects)** - Cllr Tarpey-Black provided an update that the Covid support group is looking to provide a service similar to community cars.

**Highways** - Cllr Patrick said the next road to be looked at would be Lancaster Road at the junction with Burned House corner as this was not yet on Lancashire County Council's list of planned works. The clerk informed the council of comments from a member of the public regarding problems with the road at this location.

**Over Wyre Parishes joint meeting** – Cllr Burn reported no progress on arranging a meeting.

**Preesall Youth and Community Association** – Will be fully Covid-secure by the weekend.

**Wyre Flood Forum** - Cllr Johnson reported that more people will need to be trained in road closure management. Recent problems have highlighted that the road closure needs to be extended to the vicinity of Fordstone Avenue. Cllr Orme said he would liaise with Paul Long and Carl Green at Wyre.

### **80(18) Verbal reports from Wyre councillors**

The first full council meeting since lockdown will be held at Wyre on Thursday 17 September.

Possibility of establishment of unitary authorities within the next two years. A white paper is expected in October. Need for council to be proactive in securing and protecting the township's assets.

The Mayor at Wyre has resigned. It is hoped a new Mayor will be announced on Thursday.

### **81(19) Clerk's report**

Councillors **noted** the information contained in the clerk's report.

### **Lengthsman**

The applicants for the post are to be interviewed on 19 September.

### **Fordstone Avenue bench area**

The flagging and bench siting works have been completed. The new noticeboard from Greenbarnes has been selected and will be installed later in the year.

### **Container**

The clerk is to meet a representative from Wyre Council at the site w/c 7 September.

### **CCTV**

The camera for Knott End is still awaiting installation by Lancashire County Council.

### **Mobile phone**

In October 2019, the clerk was authorised to spend up to £30 per month on a new mobile phone and contract over a two-year period – a total of £720. In November 2019, a sim only contract for 24 months was purchased with O2 at a net cost of £209.28. In August 2020, a new Motorola G8 Plus was purchased at a net cost of £199.14, a total of 408.42.

### **Website rebuild**

Stage 1 of the rebuild took place in mid-August. This has been proofread and comments have been passed to Easy Websites to be included in the final version before going live by the 23 September deadline for accessibility compliance.

### **Hanging planters in Barton Square**

The self-watering planters have been removed for health and safety reasons. They are now in storage until suitable arrangements can be made to relocate them.

### **Benches**

The five new benches from British Recycled Plastics have now been delivered. Once the new lengthsman is in place they can be assembled and bolted into their permanent locations.

### **Financial support for IT from Wyre**

Wyre Council is offering grant funding up to the end of January 2021 for extra IT purchased by councils in order for them to meet safely - this includes the Zoom subscription. A letter has been sent flagging up the council's expected fees to the deadline date.

### **Switch to cycling**

Time to get on yer bike!

'Switch to Cycling' is a new campaign from Lancashire County Council aiming to build on the momentum of those who have started cycling during lockdown and encourage more people to take up cycling for short journeys.

It promotes the benefits of cycling including fitness, saving money and beating the traffic as well as providing advice and information on starting cycling, cycling routes and free training sessions. This is part of the council's [Active Travel](#) work to encourage walking and cycling instead of using the car or public transport where possible, which is aligned with current government advice.

Now is an ideal time to start cycling with the school run starting up again and more cars on the road. The county council has put in a range of measures including temporary pop up cycle lanes throughout the county to help people get around by bike.

For more information and advice about making the switch to cycling, visit [www.lancashire.gov.uk/cycling](http://www.lancashire.gov.uk/cycling)

### **82(20) Mayor's report**

No further update.

### **83(21) Questions to councillors**

Cllr Woods – Hedge cutting on the hill responsibility – it was confirmed that it is the landowner's responsibility.

- Possibility of reducing the speed limit on Park Lane to 20mph – to be put on October agenda.

- Possibility of bench on Park Lane at foot of hill – to be considered at budget setting.

Cllr Woodhouse – What is happening regarding the pedestrian crossing? – Cty Cllr Salter has been informed that it is on LCC's list of works and has been delayed because of Covid.

Cllr Williams has succeeded in getting the telephone Box in Barton square repainted.

Cllr Orme – Issues with fly-tipping and incorrect rubbish disposal have been dealt with by Wyre. Suggestion that the council puts wording in the Over Wyre Focus encouraging landlords to ensure tenants are aware of and following Wyre's recycling policy – clerk to include in Green Book article.

- issues with library garden, plants being destroyed and broken bottles – Cllr J Cropper to put something on Facebook on behalf of the In Bloomers.
  - beach buggy in Fleetwood is now up and running via volunteer group. How do we want to proceed with funds already set aside? – Cllr Orme to provide wording for an agenda item.
- Cllr A Cropper – Do we have locks for phone box? – clerk to purchase.

#### **84(22) Exclusion of press and public re 2020/21 pay award and expenses**

As no members of the public were present the council discussed the pay award in open session.

**Resolved:** to update staff salaries for 2020/21 in line with the recent National Joint Council for Local Government Services (NJC) agreement.

#### **85(23) Items for next agenda**

The next meeting will be held on 12 October 2020 at 7.00pm - councillors were asked to raise matters to be included on the agenda and provide updates from working groups by notifying the clerk **in writing by Thursday 1 October 2020** at the latest. The item to specify the business which it is proposed be transacted, in such a way that the members who receive it can identify the matters which they will be expected to discuss i.e. it needs to specify either what the proposal is and that a decision is required or whether the item is for information only. Suggested item – tiles around clock on Barton Square,

There being no further business, the Mayor closed the meeting at 21.19pm.